

## Minutes

---

MEETING: Grain Transport Safety Network

---

DATE: 6 December 2018

---

ATTENDEES: Bill Thompson, Derek Robjohns, Kieren Gardner, Sean Minto (acting chair), Stewart Osborne, Josh Connell, Yvette McKew, Jock Benham, Dene Ladmore (in part by phone), Tim Ross (GTA update by phone)

---

APOLOGIES: Darryl Baldwin, Josh Harris, Nigel Lotz, Grant McDougall, Chris Liston, Tom Curtain, Joe Strawford, Chris Spano, Matt Bailey, Kel Baxter, Alister Boyd

---

### Item 1 Introduction

---

Introduction of attendees and apologies noted as above.

Sari Mackay finished up with GrainCorp in November and in doing so has completed her tenure as the inaugural Chair of the Grain Transport Safety Network (GTSN). Sari was instrumental in the formation of the network nearly two and a half years ago, enthusiastically supporting grain supply partners to become members with the desire to improve safety and compliance of the grain transport sector of the heavy vehicle industry.

Greg McKay, who was a foundation member and valued contributor to the GTSN has finished up with Viterra and in doing so will no longer be a member of the GTSN.

The members of the network from GrainCorp, Viterra, Mauri Foods, Ridley Agri Products, Cargill, Quattro Ports and Emerald Grain thank both Sari and Greg for their strong leadership and wish them every success in their future endeavours.

Sean Minto was nominated as acting chair for this meeting and an election for a new chairperson was scheduled as an agenda item – refer Item 3 of these meeting minutes.

### Item 2 Safety Shares

---

A safety share was an incident involving a bunker truck hitting overhead powerlines when it was exiting a grain site. The driver of the truck had left the tipper in the elevated position after tipping off which came into contact with the overhead powerlines. The driver was not injured. Some contributing factors were thought to be it was a new contractor and new driver, and the driver was considered to be rushing for reasons unknown.

A member took the initiative to hold a proactive “stop for safety” across their entire business with a focus on mental health.

Also a member has been stopping vehicles without reversing beepers from entering their sites as this is considered an essential warning device to alert pedestrians when trucks are reversing.

A member noted during the 2018 harvest there have been 4 runaway trucks on site when drivers did not apply park brakes. All 4 trucks were grower vehicles. In one incident an elderly driver hurt his leg trying to get back into the runaway truck. (On a side note it turned out the same driver was not licenced to drive a heavy vehicle). Similar issues were experienced during 17/18 harvest with runaway trucks and have distributed a safety alert promoting the use of park brake alarms.

A member noted a safety share that one of their contracted carriers had a single vehicle accident while returning from a feed delivery during November. The driver was uninjured, and the trailer was largely undamaged however prime mover was a write off. Police attended the scene and performed drug and alcohol testing and a work diary check with no issues raised with any of the checks. Incident was put down to driver error who misjudged a corner and started braking too late. The driver was 4 months into the job but had longer history of driving.

Two recent rail incidents including the breakaway train in Port Kembla were discussed.

### Item 3 Election of new chairperson

It was noted from previous discussions the chairperson should be the senior member company representative on the GTSN and preferably from another member company other than GrainCorp who held the inaugural chair for 2½ years. This was supported by all members and GrainCorp reinforced their commitment to the GTSN post Sari Mackay leaving.

A new Chair has been proposed and is awaiting internal company signoff before appointment.

To assist all members with planning and resourcing in 2019, the proposed meeting schedule for 2019 was discussed. It was agreed rather than 4 meetings, there will be 3 meetings to coincide with post-harvest, mid-year and pre-harvest as follows:

- Early March 2019 (agreed 7 March 2019) in Melbourne
- Late June (preferred) or early July 2019 in Adelaide
- Late September (preferred) or early October 2019 in Sydney

*Sean Minto will send placeholder meeting requests to save the dates in everyone's calendars.*

### Item 4 GTSN planning and subcommittees review

#### **Plan on a Page**

The 2017-18 Plan on a Page was reviewed, and strategies realigned for 2019 in light of current economic conditions across the grain industry. In summary there will be two strategic pillars rather than four, the Grain Movements and Principles & Guidelines subcommittees will be merged to form one pillar, and the other pillar/subcommittee will focus on regulatory engagement. The communications strategy/subcommittee will underpin and support both of

the above pillars and associated subcommittees.

*Sean Minto to update the 2019 Plan on a Page and distribute for review and feedback prior to sign-off at the March 2019 meeting.*

#### Item 5 Subcommittee updates

---

##### **Communications subcommittee**

Meeting resource: - *'20181205 GTSN Comms Prez v1.pptx'*

Bill Thompson presented an update on the Communications subcommittee. The GTA Logistics Conference is planned for April 2019 and Bill suggested the GTSN may like to see how we can get involved in presenting or having a stall. The group agreed this should be explored with Tim Ross during the GTA update.

A draft potential member matrix discussed at the last meeting was presented by Bill – see smartsheet [Potential GTSN members](#). It was discussed and agreed this should focus bulk handlers and end users rather than storage and transport providers to keep it targeted and a manageable sized group. *A priority listing of target members is to be developed by the Communications subcommittee with input from all members.*

Bill noted that the Commonwealth Government [Heavy Vehicle Safety Initiative](#) administered by the NHVR, Round 4 funding: 2019-20 was open for applications. A number of potential initiatives for the GTSN to seek funding for were tabled. The group agreed the following applications should be submitted (submissions close Friday 22 February 2019):

- GTSN facilitation – *Sean Minto to prepare application on behalf of GTSN for review*
- Truck chart/truck book development and publication – *Bill Thompson and Kieren Gardner to prepare application on behalf of GTSN for review*

Another potential initiative for future consideration was a GTSN app (BOT) with truck configuration identification tool, similar to the CBH “Rover” app.

##### **Grain Movements subcommittee**

Meeting resource: - *'20181106 GTSN Grain Movements Sub-Committee Update.pptx'*

The subcommittee membership was reviewed. It was noted Viterra was no longer represented on this subcommittee with Greg McKay having finished up. *Derek Robjohns to advise new rep for Viterra.* All other member companies were confirmed to be represented.

The GTSN Truck Chart has been successfully implemented by most GTSN member companies as planned during the 2018 harvest. The key initiative for the Grain Movements subcommittee in 2019 will be the development and publication of a more comprehensive truck book. The truck book will identify all the known heavy vehicle configurations used in the grain supply chain, in addition to the top 15 in the GTSN truck chart.

A carryover item from the former Principles and Guidelines subcommittee was the finalisation of the GTSN Commitment Statement for member companies to sign. To date Viterra, Cargill and GrainCorp had signed the commitment statement following their own internal legal reviews. On that basis, *it was agreed Sean Minto would send a reminder to the other member companies to seek their signatures. And Bill Thompson will arrange a section on the GTSN website to acknowledge those member companies that had signed the commitment statement as public recognition of their commitment to the GTSN and safety of the grain industry supply chain.*

### **Regulatory Engagement subcommittee**

The subcommittee membership was reviewed. It was noted GrainCorp was no longer represented on this subcommittee with Sari Mackay having finished up. The subcommittee lead role was also vacant as Sari Mackay held this position. Derek Robjohns offered to take on the role as subcommittee lead which was endorsed by all members present. Josh Connell advised he would represent GrainCorp on this subcommittee. It was agreed Bill Thompson would step down from this subcommittee due his involvement in the two other subcommittees.

On behalf of the regulatory engagement subcommittee, Derek Robjohns and Sari Mackay, met with WA road authorities and associations in Perth at the end of October 2018. The subcommittee members were graciously hosted by Cam Dumesny, CEO of the Western Roads Federation. Meetings were held with key stakeholders:

- WA Freight and Logistics Council
- WA Farmers Federation
- Main Roads Heavy Vehicle Executive Director
- Cropline – a major grain transporter

to discuss GTSN strategy, foster relationships in better understanding the regulatory and operating environments in WA. Overall it was considered to be a worthwhile exercise with another visit suggested in 2 years' time.

## **Item 6 Industry updates**

---

### **GTA update – Tim Ross**

GTA, (and also NFF and GPSA) have received funding as part the Heavy Vehicle Safety Initiative for *'Chain of Responsibility awareness, education and training.* The GTA program is being pulled together for rollout in 2019 to all GTA members and any other supply chain participants and will be of particular value to the non-corporate GTA members. It will involve workshops using the risk management process, development of policies and procedures and peer group follow-up sessions.

GTA have held off progressing the potential registration a grain transport industry code of practice until other codes undergoing this process have been developed. The process of registering codes has been a learning experience for all involved. Tim Ross is in contact with project managers of other codes and will report back to the GTA TS&P Committee in the new year. It is anticipated the TS&P Committee will meet in late January or early February 2019.

The GTA Logistics Conference is planned for 9-10 April in Melbourne for 1 ½ days. It will be purely focused on logistics – road, rail and ports, including government policy. Geoff Farnsworth from Holding Redlich Lawyers will lead legal sessions including Chain of Responsibility. Further details are to be announced by the planning committee. One way for the GTSN to be involved would be through a sponsorship deal to have a booth.

Bill Thompson requested a status update on when the GTSN Truck Chart would be included in the GTA GRAINMatters monthly bulletin. Tim advised it was on the to do list and was being prioritised with other matters for inclusion as soon as practical. (*Minute takers note: At time of publishing these minutes the article had featured in the GRAINMatters Edition 33 – November & December 2018*).

### **HVNL and the Master Code**

Since the last meeting the Chain of Responsibility amendments to the Heavy Vehicle National Law commenced on 1<sup>st</sup> October 2018. A copy of the amended law is available on the Queensland Government – Queensland Legislation website at: <https://www.legislation.qld.gov.au/view/whole/html/inforce/current/act-2012-hvnlq> (or [pdf copy](#)).

The Master Registered Industry Code of Practice has been approved by the NHVR for industry-wide adoption. The Master Code will provide the guidance and examples to assist supply chain parties and Executive Officers in managing their safety duty and due diligence obligations. The Master Code is available on the NHVR website at: [www.nhvr.gov.au/mastercode](http://www.nhvr.gov.au/mastercode)

### **Item 7 Financial support**

---

Sean Minto presented the 2018-2019 financial summary. It was noted Cargill is the current contributor.

### **Item 8 General Business**

---

Derek Robjohns asked how can we improve safety and compliance benchmarking between member companies? It was suggested and agreed CoR KPIs and general audit findings/key learnings (not specifics) be shared at each meeting. Sean Minto to include as part of the safety shares on the next meeting agenda.

Members noted that they have commenced informal audits of their carriers.

### **Item 9 Next meeting**

---

- Where: Melbourne
- Date: 7 March 2019
- Time: 10:00am – 5:00pm

Summary of Actions from this meeting

See GTSN Smartsheet <https://app.smartsheet.com/b/home> - Meeting actions  
06/12/2018

---

Status of Actions carried over from previous meetings

See [GTSN Smartsheet](#)

---

Closed Actions

See [GTSN Smartsheet](#)